

**SHASTA PUBLIC LIBRARIES
CITIZENS ADVISORY COMMITTEE
Redding Library Community Room
1100 Parkview Avenue, Redding, California
May 6, 2009**

MINUTES

ROLL CALL

The regular meeting of the Library Advisory Committee was called to order by Chair Peggy O'Lea at 4:00 p.m. on Wednesday, May 6, 2009, with the following Committee Members present: Steve Brewer, Elaine Grossman, and Connie Cleckler. Absent was Committee Member Patte Jelavich. Also in attendance were Library Director Jan Erickson, City of Redding Community Services Director Kim Niemer and City of Redding Executive Assistant Mari Szynal.

PUBLIC COMMENT

None

CONSENT CALENDAR

The minutes from the meeting on April 1, 2009 were presented.

Motion: To approve Consent Calendar. (Made by Committee Member Brewer, Seconded by Committee Member Cleckler)

AYES: Committee Members Brewer, Cleckler, Grossman and Chair O'Lea

NOES: None

ABSTAIN: None

ABSENT: Committee Member Jelavich

Committee Member Patte Jelavich arrived at 4:05 p.m.

CONSIDERATION OF MODIFICATIONS TO THE SHASTA COUNTY CODE SECTION 13.08 SPECIFIC TO COUNTY LIBRARIES

Library Director Erickson advised that there were areas in the Shasta County Code Section 13.08 which required updating to clarify the libraries by the code and to make the code more consistent with the Redding Municipal Code, specific to library regulations. The Committee was presented with a draft of the proposed language changes.

Committee Members proceeded to discuss the proposed changes and whether they needed to be placed into the County Code.

Committee Member Brewer questioned the constitutionality of some of the proposed changes, particularly A9. Committee Member Grossman offered to ask County Counsel to provide an opinion on this item. Committee Member Brewer strongly urged the Committee to make these proposed changes a Library Policy rather than making them laws.

Committee Member Jelavich noted that some of the proposed language appeared to be redundant.

Committee Member Cleckler asked what steps would be taken to enforce the code should it be passed. Director Niemer noted that these are administrative laws, so are considered infractions, not misdemeanors. Typically what happens is that the patron is told they are in violation of the code and the majority of the time the patron will then comply. If the patron refuses to comply, they are then asked to leave the library. If they further refuse, the library management would then call law enforcement. A law enforcement officer may write a citation. The County Counsel would have to decide whether to press charges. This determination would be given quite a bit of scrutiny. Fines for infraction are approximately \$100.

Director Niemer further noted that there has been an uptick in the number of problem patrons and in the near future Library Director Erickson will be providing the Committee with proposed "Rules of Conduct for the Shasta Public Libraries". In addition to the library regulations in the City and County codes, there are written guidelines on how to handle disruptive customers. However, many libraries have "Rules of Conduct" that outline not only behavior, but also banning of customers and reinstatement procedures.

Motion: To recommend to the Shasta County Board of Supervisors that Shasta County Code Section 13.08.010 be modified as presented. (Made by Chair O'Lea, Seconded by Committee Member Jelavich)

AYES: Committee Members Grossman, Jelavich and Chair O'Lea

NOES: Committee Members Brewer and Cleckler

ABSTAIN: None

ABSENT: None

LIBRARY FINANCIAL REPORT

Community Services Director Niemer presented the Library Budget Cash Flow Overview for the Redding Library and the Branch Libraries as of May 1, 2009. The net result is a significant reduction in the projected FY 2009-2010 available cash balance at the Redding Library and a modest increase in the projected FY 2009-2010 available cash balance at the Branch Libraries.

As of April 30, 2009, the Redding Library Special Reserve Fund has an available cash balance of \$170,428.01, which represents deposits from unrestricted donations and equipment replacement revenues transferred from the County of Shasta and interest generation.

The Branch Libraries Special Reserve Fund has a current cash balance of \$26,400.32, which represents the remainder of the Eisenberg donation for the Anderson branch, plus interest generated.

Chair O'Lea inquired about the status of the remaining construction funds being held by Shasta County. Community Services Director noted that she spoke with Committee Member Grossman prior to the start of the meeting and these funds will soon be transferred to the City of Redding. In discussion between the City and County administrations, it was agreed the remaining funds would be held in reserve.

No action was required on this informational item.

LIBRARY LEGISLATIVE UPDATE

Library Director Erickson indicated that the outcome of the May ballot issues might have a financial impact on libraries throughout the State.

No action was required on this informational item.

CAPITAL PROJECTS UPDATE

Community Services Director Niemer noted that the following projects are currently being worked on: the Grape Street walkway to the North parking area; signage on the North side of the Redding Library, and the addition of a crosswalk on Parkview Avenue.

No action was required on this informational item.

DIRECTOR'S REPORT AND STATISTICS

Library Director Erickson noted that in addition to the written report presented to the Committee, she recently received a Thank You letter from AARP for providing space and staff support at the Redding Library where they offered tax assistance to the public. They were able to provide help to over 400 individuals. Another Thank You letter was received from a young lady who recently participated in a job-shadowing day at the Redding Library.

No action was required on this informational item.

COMMITTEE COMMENTS

None

No action was required on this informational item.

ADJOURNMENT

There being no further business, at the hour of 5:20 p.m. Chair O'Lea declared the meeting adjourned.